



Disclosure & Barring Service

Disclosure

- ▶ Around 4.1m certificates issued annually
- ▶ Over 800k applications for volunteer positions processed annually
- ▶ Almost 400k subscribers to the update service since launch

Barring

- ▶ Over 57k individuals on an Adult and/or Children's barred list
- ▶ Around 24k Auto-bar cases considered annually
- ▶ More than 6.5k discretionary referrals handled annually

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Disclosure & Barring Service

Case studies



For more information,
please go to:

www.gov.uk/db
www.nhsemployers.org

Catering contractor for an NHS Foundation Trust

Contractors for the NHS perform a wide range of roles, so not all of them are eligible for a disclosure check. NHS Employers guidance states that contract arrangements need to be clear about legislative eligibility criteria and, most importantly, what level of check should be carried out.

Jamie is employed, through an external contractor, as a catering assistant for an NHS Foundation Trust. His role involves working in designated catering areas and on wards in general hospitals, where he'll have contact with child and adult patients.

To establish if eligibility exists for his role, and if so, at what level, the Trust needs to consider whether preparing and handing food out to patients on the wards means that Jamie is involved in the provision of health services.

If they decide this is the case, then Jamie's role is eligible. He would qualify for a **standard level** disclosure check, because:

- ▶ he has contact with patients while he is providing a health service
- ▶ he is not providing work with adults or children, as set out in Police Act Regulations

For more information,
please go to:

www.gov.uk/db
www.cqc.org.uk



Administrator in a Care Home

Clare is an administrator for an adult care home. Her role is based on site, where she has the opportunity for contact with residents.

To establish if eligibility exists for her role, and at what level, the care home should consider whether she is working on site often enough to have contact with the residents:

- ▶ once a week or more on an ongoing basis, or
- ▶ four times a month or more, or
- ▶ overnight between 2am and 6am, where she has the opportunity for face-to-face contact with the residents

If the care home decides this is the case, Clare's role would be eligible for an **enhanced level** disclosure check, with no list checks, because she is carrying out work with adults which is **not** regulated activity.

Home based position – fostering

A local authority is considering an application to register Jane as a foster carer. They are legally entitled to submit a disclosure check on Jane and can also request a check on adult members of that fostering household.

Applying for a home based check enables the local police force to consider information held not only on Jane, but also her family members, relatives or close friends. As the legislation permits disclosure of 'any information', this too may be considered for disclosure on her certificate.

As Jane has a vulnerable person in her home, if the disclosure check reveals that a relative within her household has criminal convictions, this information can be taken into account. If the police have a reason to believe that Jane's relative poses a risk and that she may gain relevant access to the child or vulnerable person, disclosure of police information can be considered.

A full version of this case study and relevant guidance can be found on the DBS website.

For more information,
please go to:

www.gov.uk/db

www.gov.uk/dfe

